

## Courses

Learn to Live with  
Modern Technology



The central graphic consists of a honeycomb grid of hexagons. Each hexagon contains a different course name or logo, often accompanied by a small image. The courses shown are: Electrician (with an image of hands working on a circuit board), Fashion (with an image of hands drawing a fashion sketch), Dressmaking (with an image of a sewing machine), Beautician (with an image of various beauty tools), English (with an image of hands holding up colorful letters), DCBM (with a solid orange background), Peachtree (with an image of a peach), AC / Refrigeration Repairing (with an image of hands working on an AC unit), CCNA (with a solid orange background), CIT (with a blue background and a green swoosh), Summer Program (with a blue background and a yellow sun icon), IELTS (with a solid dark red background), and php (with a blue background and a white oval). The hexagons are arranged in a staggered pattern.



**SZABIST**

**ZABTech**

Institute of Technical & Vocational Education Hyderabad

## Professional Courses

### DCBM

Duration: 12 Months

- ▶ Computer Application to Business
- ▶ MS Office 2016 (Office Automation)
- ▶ Intro: to Programming using C & C++
- ▶ Functional English
- ▶ Computerized Financial Accounting
- ▶ Office Management & Secretarial duties
- ▶ Network Management & Troubleshooting
- ▶ E-Business and Business Management
- ▶ VB & Oracle
- ▶ Technical drafting and B Communication
- ▶ Web development & Designing
- ▶ Final Project

### MS Office

Duration: 02 Months

- ▶ MS Word
- ▶ MS Excel
- ▶ MS Power Point
- ▶ MS Access

### AutoCAD

Duration: 02 Months

- ▶ AutoCAD Essentials
- ▶ AutoCAD Intermediate
- ▶ AutoCAD 2D & 3D Models

### IELTS

Duration: 02 Months

**Class Schedule**  
Four Days a week  
(Mon, Tue, Wed, & Thur)

**Class Duration**  
One and Half Hour

### DESS

Diploma in English Speaking Skills

Duration: 06 Months

#### Beginners Level

- ▶ Basic Grammar & Vocabulary
- ▶ Daily Conversation

#### Intermediate Level

- ▶ Intermediate Grammar
- ▶ Role Play

#### Advance Level

- ▶ Public Speaking
- ▶ Group Discussions

### PHP

Duration: 03 Months

- ▶ PHP Basic Level
- ▶ PHP Advance Level

### CIT

Duration: 02 Months

- ▶ MS Word
  - ▶ MS Excel
  - ▶ MS Power Point
  - ▶ MS Access
- &** English Speaking Classes

### CCNA

Duration: 04 Months

- ▶ CCNA R&S- Introduction to Networks
- ▶ CCNA R&S- Routing & Switching
- ▶ CCNA R&S- Scaling Networks
- ▶ CCNA R&S- Connecting Networks

### Web Design

Duration: 03 Months

Adobe Photoshop  
Flash  
HTML  
CSS  
Java Script  
Bootstrap